

March 22, 2016

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Ron Scharffenberg. Members present: Marc Dick, Ralph Dybdahl, Steve Gordon and Sheldon Butzke.

Chairman Scharffenberg led the Pledge of Allegiance.

Chairman Scharffenberg called for approval of the Agenda. Motion made by Butzke to approve the Agenda as sent. Second Gordon and motion carried.

The minutes from the March 8<sup>th</sup> meeting were sent to Board members for review prior to publication. Chairman Scharffenberg called for approval of same. Motion made by Dybdahl to approve the minutes for publication. Second Gordon and motion carried.

Commissioner Reports: Spring Workshop held in Pierre included an “active shooter” presentation; very good and Attorney General, Marty Jackley, was a guest speaker.

Hwy Supt, Mic Kreutzfeldt, informed Board of needed roof repairs on west addition (50x80) of Hwy Dept building; to be budgeted for in 2017. Kreutzfeldt presented nine (9) utility permits for approval. Motion made by Dick to approve the following permits, authorizing Chairman Scharffenberg to sign same: Kingbrook Rural Water in NE4 of Sec 3, Sun Prairie Twp; Golden West Telecommunications will be adding an RST cabinet at the intersection of 260<sup>th</sup> & 451<sup>st</sup> Ave; Southeastern Electric project of 8 roadway crossings of and along 257<sup>th</sup> St from 431<sup>st</sup> Ave to 436<sup>th</sup> Ave. Second made by Gordon and motion carried. Kreutzfeldt noted that the Transportation Planning Grant application was selected for 2017. At this time, the Board needs to appoint a Study Advisory Team. Motion made by Dybdahl to appoint Commissioners

Dick and Gordon to this committee along with Hwy Supt Kreutzfeldt, EDS Director Stiefvater, and Zoning Administrator Hofer who also works with the GIS. Second made by Butzke and motion carried. Kreutzfeldt informed the Board that the County-Wide Signing Project will begin the end of April and will be completed in approximately 3 months. Steffes online auction results: no bids were received for the asphalt pump so it will be scrapped and the Rosco broom didn't bring the \$8500.00 guaranteed by DMI and will be sold to them for that amount.

Kreutzfeldt noted that bids for supplies to be furnished to the Hwy Dept were opened on Friday, March 18<sup>th</sup>, at 11:00 a.m. Kreutzfeldt, Commissioner Scharffenberg, Auditor Sherman, and Stu Zick, Jebro Inc, were present. Kreutzfeldt presented the bid letting information. Motion made by Dick, second Gordon, and carried, to award bids as follows: Item #1 liquid asphalt – \*split bid\* Jebro Inc, MC3000 & CSS-1H and Flint Hills Resources, MC70 & CRS-2P; Item #2 asphalt concrete for county patching – \*split bid\* to Commercial Asphalt cold patch mix & Concrete Materials hot patch mix; Item #3 reinforced concrete culverts – Hancock Concrete Products; Item #4 precast concrete box culverts & bridge beams – Forterra formerly Cretex Concrete Products; Item #5 quartzite materials – Spencer Quarries Inc (based on products county uses); Item #6 bridge repair – Hollaway Bridge & Culvert; Item #7 dust control – BX Civil & Construction; Item #8 deicing sand – Michael Johnson Construction; Item #9 overlay patching – Commercial Asphalt. All bids are on file in the Auditor's Office for public inspection.

At 9:45 a.m. the bids for Asphalt Milling Project Co Rd 16AE (261<sup>st</sup> St).were opened as advertised with the following bids received: Loiseau Construction \$53,154.95

and Bowes Construction \$42,854.05. Motion made by Dick to award bid to Bowes Construction. Second made by Butzke and motion carried.

Motion made by Gordon to convene as Drainage Commission. Second made by Butzke and motion carried.

At 10:00 a.m. a drainage hearing was held for Smith Farms Inc regarding Minnehaha County Drainage Permit Application 16-01. Legal description: NW4, Section 30, Clearlake Twp, Minnehaha County. Paul Smith and Brian Smith were present.

Drainage Administrator, Kreutzfeldt, explained process for a drainage permit application affecting property within two counties. The Smith's gave input regarding the application.

Motion made by Gordon to approve the drainage permit application. Second made by Dick and motion carried.

Motion made by Dybdahl to convene as Planning Commission. Second made by Butzke and motion carried.

Tracy Hofer, Zoning Administrator, presented a plat for approval. Following review of the Plat Review Form, motion was made by Dick to approve the plat, adopting the following resolution. Second made by Gordon and motion carried.

Approval of the Plat of Tract 1 of Ortman Addition in the East Half of the Northeast Quarter of Section 33, Township 101 North, Range 54 West of the 5<sup>TH</sup> Principal Meridian, McCook County, South Dakota is hereby granted by the McCook County Planning Commission.

Tracy Hofer, Zoning Administrator, Brad Stiefvater, EDS Director, and Ryan Smith, Schneider Corporation, met with the Board to discuss creation of address point data layer (GIS layer for 911 purposes). Motion made by Dick to authorize Chairman Scharffenberg to sign Professional Services Agreement with Schneider Corporation for

creation of an Address Point Data Layer; \$17,300.00 for services rendered. Second by Dybdahl and motion carried.

The Board reconvened as Board of County Commissioners.

Brad Stiefvater, EDS Director, informed the Board that a Regional Mass Casualty Exercise will be held in Salem on April 27<sup>th</sup> at the Salem Armory. A meal will be provided at 6:00 p.m. and McCook County will pay for them, billing each participating county equally. Stiefvater presented a “draft” copy of Minnehaha County Coroners Mutual Aid and Assistance Agreement for Disasters and other Emergencies, for Board review.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases. One Notice of Hospitalization was received from Avera Queen of Peace Health Services. Four Notices of Hospitalization were received from Avera McKennan Hospital.

Motion made by Butzke to enter into Executive Session at 11:30 a.m. to discuss a personnel issue. Second by Gordon and motion carried. Auditor Sherman was present. Chairman Scharffenberg declared out of Executive Session at 12:00 p.m.

Motion made by Gordon to authorize Chairman Scharffenberg to sign the 2016 Memorandum of Understanding between SDSU Extension and McCook County. For the calendar year 2016, the partial salary support amount of the 4-H Advisor position is \$27,540.00. This position will work 100% of time in McCook County. Second made by Dybdahl and motion carried.

The municipalities participating in the assessment of dilapidated properties include Salem Bridgewater, Montrose and Canistota. Geoff Fillingsness will be notified by Auditor Sherman.

A letter was received from Karr Tuckpointing informing the Commission that Karr will not be able to assist with the stone replacement at the south entrance of the Courthouse building. Auditor Sherman will contact the insurance adjuster for input regarding repair of this area.

Notification was received from the Governor's Office that McCook County will receive \$5,700 in weed grant funding for 2017.

Information regarding moving the plan year and renewal date to October 1, 2016 for the County's health insurance plan with Wellmark BCBS was discussed. At this time, the recommendation is to wait for additional clarification. No action taken at this time.

Motion made by Butzke, second Dybdahl, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 3/13/16: Commissioners 1461.55; Auditor 3559.73; Treasurer 2809.73; States Attorney 2267.31; Custodian 1185.19; Dir of Equalization 3939.81; Register of Deeds 2809.73; Veterans Service Officer 366.85; Sheriff 8161.89; \*Dylan Hillestad, certified officer (\$37,700 Annual Salary); Contract Law 4350.00; Care of Poor 230.77; Welfare 275.04; Community Health Nurse Secretary 1245.46; Weed 330.77; Drainage 391.39; Planning & Zoning 307.69. SD Remittance Center, lab services 810.00; Transamerica Life Insurance, March healthpak premium 3459.28; A & B Business Solutions, office supplies 58.14, 2 monthly copier contracts 66.32; Avera McKennan Hospital, mental health hold 636.00; Avera Queen of Peace Health Services, blood alcohol services 200.00; Brown & Saenger, office supplies 109.71, 20 cases copy

paper 550.00; Certified Languages, interpreting service 21.45; Dakotah Reporting Agency, grand jury hearing 133.95; Davison County Sheriff, February jail services 3705.00; Election Systems & Software, hardware/firmware maintenance 3498.00; Galls Inc, leg irons & chains 197.89; Hillyard/Sioux Falls, janitorial supplies 163.24; James Valley Imaging, prisoner care 33.11; Missy Lauck, supplies 29.10; Lewis Family Drug, prisoner care 1139.99; Philip Loving, mental illness evaluation 100.00; Mitchell Clinic, prisoner care 32.00; Morgan Theeler LLP, court appt attorney for Clinton Deffenbaugh 310.20; Noll Collection Service, lien collection fee 423.05; Alicia Petersen, March expenses 87.04; Ramkota Hotel – Pierre, workshop lodging 581.94; Salem Farmers Market, supplies 8.95; Santel Communications, managed IT services 1767.00; SD Police Chief's Assn, conference registration 85.00; SDSU Extension, 1<sup>st</sup> qtr 4-H Advisor salary support 6885.00; Sioux Falls Two Way Radio, charger 61.99; Taser International, taser & supplies 1736.13; Mark Wilder, USPAP training – mileage expense 96.60.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 3/13/16: Hwy Dept 17965.34, meal expenses 44.19. Transamerica Life Insurance, March healthpak premium 2192.81; Brock White Co, asphalt router 11124.00, parts 4334.22; Butler Machinery, belly dump trailer 52900.00; Cummins Central Power, parts 189.97; Equipment Blades, blade mounting board 960.00; Flow-Rite Seamless Gutters, gutters & downspouts 880.64; Heiman Fire Equipment, fire hose 114.95; I-State Truck Center, parts 203.33; Northern Truck Equipment, strobe lights 329.13; Northwestern Energy, utilities 24.58; Oliver Equipment Sales, fuel trailer 6000.00; SD Dept of Transportation, share of project costs 74.02; T & C's Pit Stop, rolls for SDLTAP meeting 119.85; Verizon Wireless, cell phone service 64.40.

911 EMERGENCY REPORTING SYSTEM FUND: CenturyLink, 911 telephone service 302.45; Sioux Valley Energy, 911 radio tower utilities 52.00.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 3/13/16: EDS Director 1305.69. Transamerica Life Insurance, March healthpak premium 314.59.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 3/13/16: Sheriff Secretary/Dispatcher 173.08.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 3/13/16: Dir of IRS, county share of FICA 3025.38, Medicare 707.57; SD Retirement System, county share of retirement contribution, 3033.40; Wellmark Blue Cross/Blue Shield, county share of health insurance premium, 11245.38.

Motion made by Gordon, to approve \$54,000.00 Cash Transfer from General Fund as follows: Hwy Rd & Bridge Fund \$50,000.00 and EDS Fund \$4,000.00. Second made by Butzke and motion carried.

The meeting adjourned subject to call.

Dated this 22<sup>nd</sup> day of March, 2016.

Ronald Scharffenberg

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Chairman, McCook County  
Commission

ATTEST:

Geralyn Sherman \_\_\_\_\_  
Auditor, McCook County